

# CITY OF CENTRAL POINT

*Oregon*

City Council Meeting Minutes  
Thursday, September 9, 2021

## I. REGULAR MEETING CALLED TO ORDER

The meeting was called to order at 7:00 PM by Mayor Hank Williams

## II. PLEDGE OF ALLEGIANCE

## III. ROLL CALL

Attendee Name	Title	Status	Arrived
Hank Williams	Mayor	Present	
Neil Olsen	Ward I	Present	
Kelley Johnson	Ward II	Present	
Melody Thueson	Ward III	Present	
Taneea Browning	Ward IV	Remote	
Rob Hernandez	At Large	Present	
Michael Parsons	At Large	Present	

Staff members present: City Manager Chris Clayton; City Attorney Sydnee Dreyer (virtual); Finance Director Steve Weber; Police Captain Scott Logue; Police Chief Kris Allison (virtual); Parks and Public Works Director Matt Samitore; Planning Director Stephanie Holtey (virtual); Building Official Derek Zwagerman; and City Recorder Deanna Casey.

## IV. PUBLIC COMMENTS - None

## V. CONSENT AGENDA

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Melody Thueson, Ward III  
**SECONDER:** Michael Parsons, At Large  
**AYES:** Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

A. Approval of August 26, 2021 City Council Minutes

B. OLCC Application - Comal Bar and Grill

## VI. ITEMS REMOVED FROM CONSENT AGENDA

## VII. PUBLIC HEARING

A. Public Hearing and First Reading - An Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal Code to Comply with Updates and References to New State Code

Building Official Derek Zwagerman explained that this is the first reading and public hearing regarding an ordinance to update the Central Point Municipal Code with

references to Oregon Building Codes. Every few years the State updates their building codes and the city must then update the references in our code to match the current reference for the state. There are no major changes.

Opened public hearing 7:08 pm - No one came forward and the public hearing was closed.

**Rob Hernandez moved to second reading an Ordinance Amending Sections 15.04.010 Standards Applicable to Building of the Central Point Municipal code to Comply with Updates and References to New State Code.**

<b>RESULT:</b>	<b>1ST READING [UNANIMOUS]</b>
	<b>Next: 9/23/2021 7:00 PM</b>
<b>MOVER:</b>	Rob Hernandez, At Large
<b>SECONDER:</b>	Kelley Johnson, Ward II
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

## VIII. BUSINESS

### A. American Rescue Plan Funding Update

Finance Director Steven Weber stated that the city must spend the \$4.184 million in accordance with US Treasury Guidelines. The American Rescue Plan award is included in the City's 2021-2023 biennial budget. In April staff presented the city's initial allocation of the stimulus package that was approved by the Federal Government. Since that time, a final award allocation has been determined and additional guidelines were issued by the U.S. Treasury.

Mr. Weber presented the calculations for revenue loss and it is estimated at \$629,027. If we are reimbursed this amount it would be discretionary funds. We have not received specific guidelines for spending these funds as of yet. He presented a revised list of projects planned for the ARPA funds. Any needed amendments to the budget will be presented through a supplemental budget resolution at a future meeting.

**Kelley Johnson moved to approve the revised use of the American Rescue Plan Act Funds based on the City's final award allocation of 4.184 Million.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelley Johnson, Ward II
<b>SECONDER:</b>	Michael Parsons, At Large
<b>AYES:</b>	Williams, Olsen, Johnson, Thueson, Browning, Hernandez, Parsons

### B. Old Military Road

City Manager Chris Clayton explained that in 1970 the city acquired a 7.41 acre parcel of land located on Old Military Road. The property is zoned County Aggregate Resource. The City purchased the land for use by the Public Works Department to be used as a site to move extra material such as rock, dirt and tree trimmings. Over

time the property has become unnecessary and the city has no reasonable use for the property.

The Council declared the property as surplus and noticed the property for sale with a minimum bid price of \$350,000. The closing date for bids was August 27, 2021. We received zero bids and are requesting further discussion on how to proceed. Staff would prefer to lower the minimum bid price, re-notice the property for sale and set a new bid date for mid-October. The city could also hire a real estate agent and list the property. Some of the comments from inquiries were that the minimum bid was too high.

There was discussion on the pros and cons of listing the property with a realtor or lowering the minimum bid. There was discussion regarding the current state of the property and Council directed staff to lower the minimum bid to \$325,000 and republish the notice.

**RESULT: FOR DISCUSSION ONLY**

#### **IX. MAYOR'S REPORT**

Mayor Williams reported that he helped film an ad for the Childrens Advocacy Center to help support the annual Cherish a Child Luncheon. The Childrens Advocacy Center is very important in the valley and does wonders for children who are victims.

#### **X. CITY MANAGER'S REPORT**

City Manager Chris Clayton reported that:

- The City has received a request from the Jackson County Library system asking if they could reserve parking spaces every other Friday for their DART van. Computers at the Library are a big draw for the community. The van will allow citizens to check out laptops.
- In March 2021 we had an OSHA complaint regarding hazards in the workplace. OSHA responded and thanked us for our response, no further action is required but they will visit us if they received another complaint.
- He did a walk around of the new Nelson Building on Freeman Road. It will be a nice addition to the area.
- Bliss Veterinary Eye Care has moved out of the shopping center and an Urgent Care facility will be taking its place. The Central Point Liquor Store is expanding.
- With the start of school this week we have been hearing several complaints about traffic concerns in those areas.
- Transportation funding is becoming a challenge for everyone. But we were awarded a grant for bike lanes and sidewalks along Hwy 99.
- They will be meeting with RVCOG regarding the right of first refusal for the Sr. Center building.
- We have received a clean title report for the Little League property.

## **XI. COUNCIL REPORTS**

Council Member Tanea Browning reported that

- She attended the Small Cities meetings which are guided topics by region.
- The Medford Water Commission has dropped the word Commission from their name.
- She has been attending LOC Executive Board meetings.

Council Member Michael Parsons reported that VIPS does speed surveys. The community engagement during these times are very good. The neighbors engage with the volunteers thanking them for doing the surveys. They are in need of a new speed detector. Chief Allison stated that one has been ordered.

Council Member Kelley Johnson reported that she attended the Fire District Board meeting and the Greenway meeting.

Council Member Neil Olsen reported that he attended a Council on Foreign Relations webinar.

## **XII. DEPARTMENT REPORTS**

Captain Scott Logue reported that:

- Ledger David was broken into this week, the suspects were in and out fast. We have some videos and hope to identify a suspect soon.
- The department assisted Medford Police Department by handling calls on the north end of Medford.
- We received a report about an assault on a bike cycle rider. After some investigating, it was determined this was not an assault.
- The DARE show and shine is officially cancelled. They are going to try a virtual vote on Social Media.
- He shared an email that he sent to all city employees regarding the one-year anniversary of the Alameda fire and presented a challenge coin to the Council.

Parks and Public Works Director Matt Samitore reported that:

- He will be attending the RVACT meeting next week to receive a grant for stop light reflectors to help shield the sun issues on Pine Street, and receive a grant for the transportation funding for sidewalks and bike lanes on Hwy 99.
- We will still be holding the Made in Southern Oregon event unless the air quality is low that day.

- They will be advertising the War Memorial and Dennis Richardson Memorial projects together for bids. At the next Council meeting we will present bid award for the Makers Space sidewalk project.

Planning Director Stephanie Holtey updated the Council on projects and new businesses coming to Central Point.

City Attorney Sydnee Dreyer stated that Council will adjourn into Executive Session under ORS 192.660 (2)(h) Legal Counsel.

**XIII. EXECUTIVE SESSION ORS 192-660 (2)(h) Legal Counsel**

**Council Member Kelley Johnson moved to Adjourn to Executive Session under ORS 192.660(2)(h) Legal Council.** All said aye and the Council adjourned to executive session at 8:07 pm.

City Manager Chris Clayton stated that no action will be taken after the Executive Session and the meeting will be adjourned upon completion.

**XIV. ADJOURNMENT**

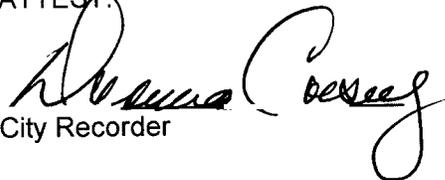
The meeting was adjourned at 8:32 p.m.

The foregoing minutes of the September 9, 2021, Council meeting were approved by the City Council at its meeting of Sept 23, 2021.

Dated: 9/23/21

  
Mayor Hank Williams

ATTEST

  
City Recorder